

# A Step-By-Step Guide to Settling an Estate

Probating an estate can be a demanding and time consuming process involving complicated taxes, fee payments, disputes amongst beneficiaries and tricky asset transfers. It is therefore important that you are properly prepared for the task before embarking on it.

This book is designed to guide you step-by-step through the probate process and to give you the knowledge and confidence to act as an executor. It explores each step of the process from the moment the deceased passes away right through to the distribution of the deceased's assets and the closing of the estate. It covers non-routine matters such as obtaining death certificates, dealing with autopsies and planning funeral arrangements; as well more typical matters such as locating, collecting, managing and distributing assets. It is your one-stop resource for successfully probating an estate.

## How to Probate an Estate:

- Initiate Probate
- Locate, Collect and Manage Assets
- Deal with Creditors' Claims
- Settle Trusts, Distribute Assets and Close the Estate

## About the Publishers

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# How to Probate an Estate

## A Step-By-Step Guide for Executors

- Initiate and close probate with ease
- Learn how to locate and manage estate assets
- Deal with creditors' claims, taxes and trusts
- Avoid the common mistakes made by many executors

Sample  
Probate Forms  
Included!

Estate Planning Series



Enodare is a renowned worldwide leader  
in do-it-yourself estate planning publications